



Electric Vehicle Buyer Guide: **Tesla Model S Checklist**

(A) Pre-pickup items

- Check all of Tesla's paperwork for the correct name and address for all buyers.
- Confirm the actual vehicle's VIN matches all your paperwork.
- Verify that the vehicle's body color, interior, options, and wheels match what you configured.
- Bring proof of down payment having been made if sent before, and the final payment, if required.
- Bring a printed insurance card if possible, if not, bring a digital copy.
- Call Pickup location to confirm Vehicle is onsite (no delay in shipping)
- Download the Tesla App.

(B) Exterior inspection

- Inspect body exterior paint for defects.
- Inspect under the car for signs of damage or scratches from test drives or transport.
- Check hood for any denting around the latch from improper closing
- Check along all body panels for gaps or misalignment, especially the hatch gap, front trunk alignment and general fender gaps.
- Inspect wheel for damage or paint defects, confirm aerocovers are in the vehicle if equipped
- Inspect all glass. It should look clear with no damage.
- Check windshield for any watermarks or installation haze
- Check for proper windshield trim installation.
- Check functions of all 4 door handles, retraction and presenting. Listen for any struggles or springy-noises
- Check for discoloration / rainbow hue of Black surrounding trim
- Test all doors to ensure they open and close easily.



- Test opening and closing of the hatch with auto-close button. Hatch should latch and seal automatically.
- Confirm the charge port can be opened from the outside with the vehicle unlocked
- If equipped, check edges of the Spoiler for any signs of separation from the body and any misalignment
- Check all exterior lights and cameras for condensation.
- Inspect the all-weather seals around door gaps and windows for damage and fitment.
- Confirm that there are 2 key cards in a sleeve alongside of 2 key fobs with the vehicle
- Test unlocking and locking the vehicle by tapping the Driver B-Pillar with the key cards
- Confirm that the key fobs unlock and open the front trunk and rear hatch

(C) In the driver's seat

- Verify the vehicle is charged at least 80% (if required for travel to home destination).
- Set driver profile and seat memory system.
- Check for any error messages on the display screen.
- Bring up the "Software" menu from the main screen. Confirm proper VIN and Spec
- From the software screen, confirm there is not a pending software download
- Navigate to the "Toybox" menu, bring up the sketchpad and let it sit for a minute or two. This is to confirm there are no Phantom Touches
- Try navigating to a set location to confirm Navigation is completely loaded
- Test wireless phone charger, remember you may need to remove your phone case
- Check each window operation for speed and any noises.
- Make sure heat and air conditioning work at full power. Be sure to move your uni-vents all around and follow the airflow to confirm it works
- Make sure heated seat / steering wheel works
- Test the sound system to ensure all speakers are working, especially the amp.
- Navigate the vehicle's menu to your steering wheel and mirror adjustments, confirm both are working and have full movement
- Test vehicle's horn.



- Test the vehicle's exterior pedestrian speaker through the boombox application
- Check windshield for distorted view. Try this from the drivers and passenger's seat
- Confirm there is no damage to the Yolk steering wheel or airbag
- Test the windshield wipers.
- Test the rearview camera and both blind spot cameras
- Test the turn signal cameras.
- Test the turn signals, high beams and horn operations on the Yolk wheel
- Check side mirrors folding and positioning operation.
- Check sun-visor operation and mirror condition.
- Check the rearview mirror for clarity.
- Confirm the keycards and key fobs start the vehicle
- Check that you can open the glovebox from the touchscreen
- Confirm that you can open and close the front trunk and hatch from screen
- Test voice command.
- Confirm that you can access the second gear shifter on the center console

(D) Interior inspection

- Inspect interior upholstery and all surfaces for damage or issues with build.
- Check the windshield and windows for cracks, chips or distortion.
- Check all seat belts for proper operation and condition.
- Check seats for noises- check all directions of adjustment.
- Check that the rear seats fold-down properly and pull up normally
- Check full operation of the rear touchscreen and its streaming features
- Make sure the passenger seat adjustment is properly attached and not broken
- Check carpeting in the front trunk and rear hatch

(E) Connectivity inspection

- Test power in USB ports- there are 2 USB-C plugs under the wireless charger
- Check 12-volt DC receptacle has power.
- Test connectivity of wireless phone charger.
- Test music streaming & phone streaming work.
- Confirm that premium connectivity is activated



- Pair your smartphone to your vehicle via Bluetooth.
- Confirm that you can connect to the local center's WiFi
- Try navigating to websites using the vehicle's browser
- Try connecting to Hulu, Spotify or Netflix

(F) Lighting inspection

- Check vanity mirror lights and front lights.
- Check dome light.
- Check driver & passenger door puddle lights.
- Inspect/check all door lights
- Check glovebox operation including light.
- Trunk lights.
- Headlights (low & high beam).
- Front and rear turn signal lights.
- Rear wing/quarter panel puddle light.
- Brake lights.

(G) Inspect charging ability

- Check that the charge port door opens and latches correctly.
- Check charge port indicator light.
- Test charger on site.
- Test at Level 2 and level 3 charger, if available.

(H) App setup and final items

- Sync the Tesla App to the vehicle
- If more than one driver, add them to driver profile on the app and on the vehicle.
- Set the App as the Vehicle's key. Confirm all actions work accordingly
- Verify any additional items that were specified as being included with purchase.



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